

Position Title: CHAIM Communications Intern

Compensation: \$20/hr, 10 hrs/week

Location of work: Remote

End date: August 27, with a possibility of renewal



Job description: [The Canadian Health Adaptations, Innovation and Mobilization \(CHAIM\) Centre](#) is a Carleton University Research Centre that raises awareness about ongoing or potential health research. The audiences are health researchers across disciplines, community partners and others working in health-related fields, students, and the lay public. Our goal is to foster trans-disciplinary and community-engaged collaborations and research initiatives, to inform decision-making, and promote evidence-based knowledge.

The Communications Intern will oversee the CHAIM Centre's web presence and social media communications (Twitter, Facebook, Instagram, LinkedIn) to ensure that everything is active, up-to-date, relevant, and accurate; innovative approaches will be encouraged! To help produce relevant content, the Communications Intern may also be asked to:

- Attend meetings and events
- Conduct interviews with speakers and researchers
- Craft/edit blogs and other materials so that they are accessible to the lay public
- Assist with other activities associated with knowledge dissemination as needed

The Communications Intern is expected to work well individually and as a member of a team, to have a strong work ethic, to be adaptive and flexible as challenges or new needs arise, to demonstrate initiative, and to show a strong sense of accountability.

Set work hours for this position will be determined by mutual agreement with the Communications Intern and Director of the CHAIM Centre.

If interested, please send your resume to chaim.centre@carleton.ca!